

**CITY OF ALGONAC
DOWNTOWN DEVELOPMENT AUTHORITY
Council Chamber, 805 St. Clair River Drive, Algonac
Algonac, MI 48001
AS APPROVED 11/7/12**

Prior to calling the meeting to order, Chairman Musto introduced the new City Manager – Executive Director – of the DDA –Douglas Alexander and welcomed him. He then introduced the newest member of the DDA Michael Bembas and welcomed him as well.

A regular meeting of the Algonac Downtown Development Authority was called to order at 7:05 p.m. on Wednesday, June 6th, 2012 by Chairman Michael Musto. The meeting was held in City Council Chambers, Algonac City Hall, 805 St. Clair River Drive, Algonac, MI 48001.

ROLL CALL:

Present: Dr. Robert Bates
Brian Bayly
Chuck Bayly
Michael Bembas
Irene Bird, Mayor
James Harris
Mike Mentz
Mike Musto
Diane Strevel

Absent: Art Bryson
Pam Rappa

Others: Executive Director Douglas Alexander

DDAO 06-01-12 Excuse Absence

Motion by Charles Bayly, supported by Diane Strevel to excuse Pamela Rappa from the June 6th, 2012 DDA meeting. Motion unanimously carried.

PLEDGE OF ALLEGIANCE

Chairman Musto led the Pledge of Allegiance

PUBLIC COMMENT:

There was no public comment at this time.

APPROVAL OF MINUTES

DDAO 06-02-12 Approval of Minutes April 4th, 2012

Motion by Bird supported by C. Bayly to approve the minutes of the April 4th, 2012 minutes as presented. Motion unanimously carried.

TREASURER'S REPORT

DDAO 06-03-12 Approve Accounts Payable April and May, 2012

Motion by C. Bayly supported by Strevel to approve accounts payable for April and May, 2012 as presented. Motion unanimously carried.

Executive Director Alexander stated he would check on the ABC Door Handle charge for the DDA.

DDAO 06-04-12 Approve, Receive and File Financial Statements for Period Ending 5/31/12

Motion by Musto supported by C. Bayly to approve, receive and file the Financial Statements for the period ending May 31st, 2012. Motion unanimously carried.

COMMUNICATIONS AND NOTICES

Review of Viewer Update

UNFINISHED BUSINESS

DDAO 06-04-12 Adopt Resolution Regarding FY 12/13 Budget and Pickerel Tournament

Motion by Harris supported by Strevel that The City of Algonac Downtown Development Authority does hereby acknowledge and confirm the understanding that beginning with the 2013 Pickerel Tournament that it will no longer pick up the city expenses incurred in hosting the event and that the Lions Club will

be billed directly by the City for such actual expenses as may be incurred.” Motion unanimously carried.

City Manager Doug Alexander will draft a letter for Chairman Musto to sign transmitting the adopted resolution to the Lion’s club as requested by City Council.

DDAO 06-05-12 Approve Sponsorship of a Street Banner Display for Pickerel Tournament

Motion by Bates, supported by Harris to approve the expenditure of \$100.00 to purchase a sponsorship banner to be hung for the 2012 Pickerel Tournament on behalf of the Algonac Downtown Development Authority. Motion unanimously carried.

NEW BUSINESS

DDAO 06-06-12 –Election DDA Chairman for 2012/2013

Chairman Musto opened the nominations for the FY 2012/2013 DDA Chairman

Diane Strevel nominated Charles Bayly.

James Harris nominated Mike Musto, Charles Bayly supported this nomination.

No other nominations were heard for the office of Chairman of the DDA.

Motion by Harris, supported by C. Bayly to elect Mike Musto as Chairman for the Algonac DDA for the FY 12/13. Motion unanimously carried.

DDAO 06-06-12 – Election DDA Vice-Chairman for 2012/2013

Chairman Musto opened nominations for the FY 2012/2013 Vice-Chairman of the Algonac DDA.

Mike Musto nominated James Harris for this position with support from Brian Bayly.

No other nominations were heard.

Motion by Musto, supported by B. Bayly to elect James Harris as Vice-Chairman of the Algonac DDA for the FY 12/13. Motion unanimously carried.

Newly elected Chairman of DDA – Mike Musto

Newly elected Vice-Chairman DDA – James Harris

DDAO 06-07-12 Review and Approve FY 12/13 Meeting Dates

Motion by C. Bayly supported by Bird to approve the meeting dates as recommended by the City Clerk, indicating that the July meeting will be held on July 11th, 2012 due to the July 4th Holiday falling on the regular meeting date, and authorize her to publish the same in newspaper of general circulation as required by By-Laws. Motion unanimously carried.

Following the By-Laws so stated – the DDA meeting dates for FY 12/13 will be on the following dates:

July 4 th , 2012*	August 1 st , 2012	September 5 th , 2012
October 3 rd , 2012	November 7 th , 2012	December 5 th , 2012
January 2 nd , 2013	February 6 th , 2013	March 6 th , 2013
April 3 rd , 2013	May 1 st , 2013	June 5 th , 2013

*Alternate Date July 11th, 2012

BOARD MEMBER COMMENTS

DDA Member Bembas thanked everyone for being so welcoming and added that he looked forward to working with everyone.

Mayor Bird thanked Mr. Bembas for agreeing to be on the DDA.

DDA Member Charles Bayly welcomed both Douglas Alexander and Micheal Bembas.

Chairman Michael Musto welcomed them both and indicated that they tried to accomplish work during these meetings and move things forward.

DDA Member Bates asked about what happens with the lack of attendance with DDA Members

DDA Member Mentz commented that he felt the budget had been very well done this year.

ITEMS FOR NEXT AGENDA

None at this time.

ADJOURNMENT

DDAO 06-08-12 Adjournment

Motion by C. Bayly supported by Strevel to adjourn the meeting at 7:42 p.m. Motion unanimously carried.

Signed:

Respectfully Submitted:

Michael Musto
Chairman DDA

Cynthia L. Greenia
Algonac City Clerk